

Useful Expressions for Introducing Oneself/Others

Introductions

- Hi, I'm (Susan). Nice to meet you.
- Hi, my name is (Susan). It's a pleasure to meet you.
- I don't think we've met. My name is (Susan). Please to meet you.
- Let me introduce myself—(Susan, Susan Johnson.)

Responses

- Nice/Pleased to meet you, too.
- It's a pleasure to meet you, too.

Introductions

- (Barry), I'd like you to meet someone. This is (James).
- (Barry), I'd like to introduce you to (James).
- (Barry), I've got someone I'd like you to meet.
- (Barry), there's someone I'd like you to meet.
- May I present (my brother James)?

Responses

- Hi, (James). I'm (Barry).
- Nice/Pleased to meet you.
- It's a pleasure to meet you.
- I've heard so much about you.
- (Kevin) has told me a lot about you.

- Practice introducing yourself or some one else to your partner.