

INTRODUCTION

Before you write something, it helps to look at **models**. Models are examples. Model sentences will help you write your own sentences. Model paragraphs will help you write your own paragraphs. In this book, you will see many model paragraphs.

LOOKING AT THE MODELS

In the writing models, three students introduce themselves to their teachers and classmates.

Work with a partner. Read the models. Then check (✓) the information you find in each model.

Writing Model 1

I would like to introduce myself. My name is Shaukat Matin. My nickname is Salim. I am from Pakistan. I speak Urdu. I am married. I live with my wife and our son. I want to study computers.

- | | |
|--|---|
| <input checked="" type="checkbox"/> name | <input type="checkbox"/> family |
| <input type="checkbox"/> home country | <input type="checkbox"/> work |
| <input type="checkbox"/> languages | <input type="checkbox"/> classes at school |
| <input type="checkbox"/> where he lives | <input type="checkbox"/> free-time fun |
| <input type="checkbox"/> age | <input type="checkbox"/> plans for the future |

Writing Model 2

I would like to introduce myself. My name is Marta Moreno. My full name is Marta Lucía Moreno Martínez. I am from Colombia. I am 19 years old. I live on campus. I like to go dancing. I want to travel.

- | | |
|--|---|
| <input type="checkbox"/> name | <input type="checkbox"/> family |
| <input type="checkbox"/> home country | <input type="checkbox"/> work |
| <input type="checkbox"/> languages | <input type="checkbox"/> classes at school |
| <input type="checkbox"/> where she lives | <input type="checkbox"/> free-time fun |
| <input type="checkbox"/> age | <input type="checkbox"/> plans for the future |

B Read the questions. Complete the answers.

1. What is your full name?

My full name is _____.

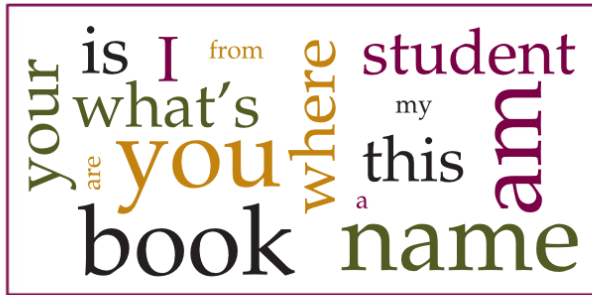
2. What name do you want to use in this class?

Please call me _____.

ORGANIZATION

FROM WORDS TO SENTENCES TO PARAGRAPHS

We use **words** to form **sentences**.



I am a student.
This is my book.
What's your name?
Where are you from?

We use sentences to form **paragraphs**. A paragraph is a group of sentences. All the sentences are about the same person or thing. That person or thing is the **topic** of the paragraph.

The topic of the following paragraph is Yelena Politova. All the sentences in the paragraph are about Yelena.

My classmate Yelena Politova is an interesting person. She is from Ukraine. She speaks Ukrainian and Russian. She lives with her family. She is married. She has one son and one daughter. She works part-time at an animal hospital. I hope to learn more about her.

PARAGRAPH FORMAT

Look at two things in the paragraph about Yelena.

- The first sentence is **indented**. There is a space before it. Remember to indent the first sentence when you write a paragraph.
- The second sentence follows the first sentence on the same line. It does not go on a new line.

INDENT → My classmate Yelena Politova is an interesting person. She is from Ukraine. She speaks Ukrainian and Russian. She lives with her family. She is married. She has one son and one daughter. She works part-time at an animal hospital. I hope to learn more about her.

NEW SENTENCE, SAME LINE →

PRACTICE 2 Using Paragraph Format

These sentences are not in the form of a paragraph. Take a sheet of paper and copy the sentences in paragraph form.

○	<i>My classmate Jason Kim is an interesting person.</i>
	<i>He is from Seoul, South Korea. He speaks Korean.</i>
	<i>He is not married.</i>
	<i>He lives on campus. He has a roommate.</i>
	<i>He likes to play soccer and video games.</i>

SENTENCE STRUCTURE AND MECHANICS

SENTENCE STRUCTURE

A **sentence** is a group of words that expresses a complete idea. A sentence has a **subject** and a **verb**.

SUBJECT **VERB**
Hiro plays the guitar.

SUBJECT **VERB**
He loves music.

The subject of a sentence can be a **noun**, like *Hiro*, *classroom*, or *students*, or it can be a **subject pronoun** (*I*, *you*, *we*, *he*, *she*, *it*, or *they*). The verb follows the subject. A verb often describes an action, like the word *play* or *eat*.

PRACTICE 3 Subjects and Verbs

Work alone or with a partner. Circle the verb in each sentence. Write *V* above it. Then underline the subject of the verb. Write *S* above it.

1. My class ^S ^V (has) 18 students.
2. We come from seven different countries.
3. The class starts every day at 9:00 A.M.
4. We meet in Building C, Room 301.
5. Our teacher is Mr. Robinson.
6. He is young and friendly.
7. He speaks slowly.
8. I understand him most of the time but not always.
9. I am a beginner.
10. In this class, all the students are beginners.

STATEMENTS AND QUESTIONS

There are different kinds of sentences. Some sentences are **statements**, and some sentences are **questions**.

Look at the example sentences in the chart.

- How are statements and questions the same?
- How are they different?

SENTENCES	
Statements	Questions
I am from Somalia.	Where are you from?
My name is Mumina.	What is your name?
I am a new student.	Are you a new student?
My first language is Somali.	Do you speak Spanish?

PRACTICE 4**Word Order in Statements**

Work alone or with a partner. Put the words in order. Write statements. Add periods.

1. is / My class / big *My class is big.* _____
2. 24 classmates / have / I _____
3. from many countries / come / We _____
4. friendly / My classmates / are _____
5. Ms. Green / is / The teacher's name _____
6. We / in room 245 / meet _____
7. from / I / China / am _____
8. language / first / is / My / Chinese _____

PRACTICE 5**Word Order in Questions**

A Work alone or with a partner. Put the words in order. Write questions. Add question marks.

1. your name / What is *What is your name?* _____
2. How / your name / do you spell _____
3. from / are you / Where _____
4. What / your first language / is _____
5. live / do you / Where _____
6. are there in your family / people / How many _____

B What are the students in this picture saying? Write a question from Part A. Write an answer.



SENTENCE MECHANICS

Sentences need **capital letters** and **punctuation**. A sentence begins with a capital letter and has a punctuation mark at the end.

RULES	EXAMPLES
1. Use a capital letter for the first word in a sentence.	T he class is in room 342.
2. Put a period (.) after a statement.	This sentence is a statement .
3. Put a question mark (?) after a question.	Do you have any questions ?

PRACTICE 6 Capital Letters and End Punctuation

Add a capital letter to each sentence. Put a period after each statement. Put a question mark after each question.

- A**re you married?
- my friend speaks English
- are you from China
- he is from Mexico
- do you drink coffee
- our class starts at eight o'clock
- where do you live
- how do you spell your name
- she works part time
- we like to go dancing

PRACTICE 7 Editing for Errors with Capital Letters

Find four more missing capital letters. Make corrections.

Mmy name is Mayra. I am from the Dominican Republic. my first language is Spanish. now I live in Hartford. today is my first day in this school. I want to learn English. it is very important for my future.

